

**Democratic Services**

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**Your ref:**

**Our ref:** CRS  
**Date:** Date Not Specified  
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**To: All Members of the Cabinet**

Councillor Paul Crossley	Leader of the Council
Councillor Nathan Hartley	Deputy Leader of the Council and Cabinet Member for Early Years, Children and Youth
Councillor David Bellotti	Cabinet Member for Community Resources
Councillor Simon Allen	Cabinet Member for Wellbeing
Councillor Tim Ball	Cabinet Member for Homes and Planning
Councillor Cherry Beath	Cabinet Member for Sustainable Development
Councillor David Dixon	Cabinet Member for Neighbourhoods
Councillor Roger Symonds	Cabinet Member for Transport

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Cabinet: Wednesday, 13th July, 2011**

You are invited to attend a meeting of the **Cabinet**, to be held on **Wednesday, 13th July, 2011** at **6.30 pm** in the **Council Chamber - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Col Spring  
for Chief Executive

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The decisions taken at this meeting of the Cabinet are subject to the Council's call-in procedures. Within 5 clear working days of publication of decisions, at least 10 Councillors may signify in writing to the Chief Executive their wish for a decision to be called-in for review. If a decision is not called-in, it will be implemented after the expiry of the 5 clear working day period.

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

This Agenda and all accompanying reports are printed on recycled paper

## NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Col Spring who is available by telephoning Bath 01225 394942 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward).

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Col Spring as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Col Spring as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

- 7. Officer Support to the Cabinet**  
Cabinet meetings will be supported by the Director's Group.
- 8. Recorded votes**  
A recorded vote will be taken on each item.

**Cabinet - Wednesday, 13th July, 2011**  
**in the Council Chamber - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

To receive any declarations from Members/Officers of personal or prejudicial interests in respect of matters for consideration at this meeting. Members who have an interest to declare are asked to:

- a) State the Item Number in which they have the interest;
- b) The nature of the interest;
- c) Whether the interest is personal, or personal and prejudicial.

Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

6. QUESTIONS FROM PUBLIC AND COUNCILLORS

At the time of publication, no items had been submitted

7. STATEMENTS, DEPUTATIONS OR PETITIONS FROM PUBLIC OR COUNCILLORS

At the time of publication, no items had been notified

8. CONSIDERATION OF SINGLE MEMBER ITEMS REQUISITIONED TO CABINET

*This is a standard agenda item, to cover any reports originally placed on the Weekly list for single Member decision making, which have subsequently been the subject of a Cabinet Member requisition to the full Cabinet, under the Council's procedural rules*

9. CONSIDERATION OF MATTERS REFERRED BY OVERVIEW AND SCRUTINY BODIES

*This is a standing agenda item (Constitution rule 21, part 4D – Executive Procedure Rules) for matters referred by Overview and Scrutiny bodies. The Chair(person) of the relevant Overview and Scrutiny body will have the right to attend and at the discretion of the Leader to speak to the item, but not vote*

10. SINGLE MEMBER CABINET DECISIONS TAKEN SINCE PREVIOUS CABINET MEETING (Pages 9 - 14)

*This report lists the Cabinet member decisions, sorted by Lead decision maker*

11. EVERY DISABLED CHILD MATTERS (Pages 15 - 22)

*Every Disabled Child Matters is a campaign by the Council for Disabled Children to promote rights and get justice for every disabled child. Part of this campaign has been to ask Primary Care Trusts and Local Authorities to sign up to a charter. The Disabled Children's Strategy Group has reviewed our achievements against the charter objectives and is now recommending that both the PCT and Local Authority should sign up to the charter.*

12. LOCAL DEVELOPMENT SCHEME REVIEW (Pages 23 - 54)

*In order to ensure that the Council has the necessary Planning Policy tools in place to respond to the forthcoming changes in Local Government finance, the enactment of the Localism Bill and the delivery of its own objectives, the existing Local Development Scheme (programme for preparation of planning policy documents) must be reviewed. This includes a minor review of the Core Strategy timetable to enable proper consideration of issues raised by the Inspector following submission of the Draft Core Strategy for examination.*

13. HOUSING RENEWAL POLICY REVIEW (Pages 55 - 88)

*The Council is required to adopt and publish a Housing Renewal Policy. This policy is periodically reviewed and revised as required. It sets out how Housing Services will provide assistance, including financial assistance, to help low-income, elderly, disabled and other vulnerable residents to undertake essential repairs and adaptations.*

14. PRICE OF PRIMARY SCHOOL MEALS (Pages 89 - 94)

*The proposal is to set the price of primary school meals from 1 September 2011.*

15. VOLUNTARY SECTOR MUSEUMS AND HERITAGE GRANTS 2011-2012 (Pages 95 - 102)

*The report describes the applications for revenue funding received from independent museums and heritage bodies for 2011-12 and recommends a number of awards to be made*

16. VISITOR ACCOMMODATION STRATEGY (Pages 103 - 110)

*This report considers the next steps for the future of the B&NES Visitor Accommodation Strategy. Both the Visitor Accommodation Study, and the strategy arising from it, have been taken into account in the preparation of the Core Strategy and the Economic Strategy. However, the Council has the option to adopt the B&NES Visitor Accommodation Strategy as Council policy.*

17. BATH TRANSPORT PACKAGE (Pages 111 - 116)

*By 9th Sept 2011 the Council must submit a Best & Final Bid to DfT for the funding of the Bath Transport Package. The Council meeting on 14th July is the last opportunity to amend the transport policy to reflect what is likely to be included in the Best and Final Bid. Following the Comprehensive Spending Review Department for Transport have indicated that they wish to reduce costs, enhance value and improve deliverability of major transport schemes. DfT also wish to increase Local Authority contribution. In January DfT requested an 'expression of interest' from the Council for*

*the Bath Package which proposed removing some parts of the package. Further work has been undertaken to reduce the cost of the Package which has resulted in the removal of the BRT and the A4 P&R from the BTP. The removal of these proposals are departures from the Council's existing transport policy as set out in the Joint Local Transport Plan.*

18. WEST OF ENGLAND PARTNERSHIP TRANSITION ARRANGEMENTS TO A LOCAL ENTERPRISE PARTNERSHIP (Pages 117 - 122)

*This report relates to the involvement of Bath & North East Somerset Council in the West of England Local Enterprise Partnership. After considering various forms of legal entity, it was agreed by the Partnership Board, on 4th March, that the LEP should establish a Company Limited by Guarantee. The report sets out recommendations for the establishment of the LEP Company.*

19. FUTURE DEVELOPMENT OF BATH CITY LIAISON FORUM (Pages 123 - 126)

*This report sets out proposals to further develop partnership working between the Council and organisations representing local residents and other groups and organisations within the City of Bath. It builds on and develops the work of the Bath City Liaison Forum and makes recommendations relating to future ways of working, in the context of the "Big Society"*

20. TREASURY MANAGEMENT OUTTURN REPORT 2010/11 (Pages 127 - 138)

*In February 2010 the Council adopted the 2009 edition of the CIPFA Treasury Management in the Public Services: Code of Practice, which requires the Council to approve a Treasury Management Strategy before the start of each financial year, and to receive a mid year report and an annual report after the end of each financial year. This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan for 2010/11.*

21. REVENUE AND CAPITAL OUTTURN 2010/11 (Pages 139 - 190)

*The report presents the provisional revenue and capital outturn for 2010/11. It refers to requests to carry forward specific revenue budget items to 2011/12, transfers to earmarked reserves and to write-off revenue overspends where recovery in future years would have an adverse impact on continuing service delivery. The report also refers to requests to rephrase specific capital budget items and to write off net capital underspends in 2010/11 and to approve specific capital budget items in the 2011/12 capital programme.*

22. REVENUE BUDGET CONTINGENCY 2011/12 - ALLOCATION OF FUNDING (Pages 191 - 196)

*As part of the Approved Budget for 2011/2012, additional funding was set aside in the Revenue Budget Contingency for future allocation once the full implications of government grant decisions for the financial year were clarified. This report sets out details of the allocations which have been approved from the Revenue Budget Contingency.*

The Committee Administrator for this meeting is Col Spring who can be contacted on 01225 394942.